

**REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 10TH DAY OF SEPTEMBER, 2024**

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**BE IT REMEMBERED** that at 9:00 a.m. on the 10th of September 2024, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims  
Pledge of Allegiance:  
American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

**ANNOUNCEMENTS: Declare A Quorum Present:**

When the following were heard and the following Orders passed:  
Call to Order by the County Judge, Chad Sims, at 9:02 a.m.

**Item A: County Auditor:** Administrative Report given by Becky Haynes: No action to be taken concerning submission of financial reports.

Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-408

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers in the amount of \$228,347.22 Exhibit A-1

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-409

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$813,099.26. Exhibit A-2

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-410

**Item #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payroll for August 30, 2024. Exhibit A-3

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-411

**Item #4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the incremental funds received from the Texas Eastern 911 donation approved in Commissioner's Court on July 19, 2024. Exhibit A-4

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Motioned by Comm. Hatfield  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-412

**Item #5. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the to certify new revenue and approve a Budget Amendment pursuant to LGC 111.0108 for donation received by Harrison County for the Sheriff's Office. Exhibit A-5

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-413

**Item #6. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve a Budget Amendment pursuant to LGC Sec 111.0106. **SPECIAL BUDGET FOR GRANT OR AID MONEY.** "The County Auditor or the County Judge in a County that does not have a County Auditor shall certify to the Commissioner's Court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the Court shall adopt a special budget for the limited purpose to spending the grant or aid money for its intended purpose". Exhibit A-6

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-414

**Item #7. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve a Sec 111.0108- **SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR.** "The County Auditor or the County Judge in a County that does not have a County Auditor shall certify to the Commissioner's Court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or any of its intended purposes. Exhibit A-7

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Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-415

**Item #8. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to accept, certify new revenue and approve a Budget Amendment pursuant to LGC 111.011 for the payment by Harrison County for the Road and Bridge Department for equipment purchases (\$57,968.00) and truck repair and parts (\$41,265.21). Exhibit A-8

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**Item B: Road and Bridge Department Administrative Report:** Luke Davis gave report on 2024 Construction Completed & in Progress. Exhibit B

Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-416

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for August 22, 2024 through September 4, 2024 for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: None

<u>RESIGNATIONS:</u> 8-30-2024	Drumheller, Anthony	\$10.3476/Temporary
8-30-2024	Thomason, Merlin	\$10.3476/Temporary
8-30-2024	Wheeler, III, George	\$10.3476/Temporary

TERMINATIONS: None

RETIREMENTS: None

TRANSFER: None

Full Time Employees (53)	48 (Includes the Road Administrator)
F/T Vacancies:	5
Part Time Employees (3)	3
Part Time Vacancy:	0
Temporary (6)	1
Temp. Vacancies:	5

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-417

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:  
Exhibit B-2

Etex Telephones Coop.  
Etex Telephones Coop.  
Etex Telephones Coop.  
Etex Telephones Coop.  
Etex Telephones Coop.  
Etex Telephones Coop.  
Etex Telephones Coop.  
Etex Telephones Coop.

Huffman Rd – CR 4412  
Ora Asa Johnson Rd – CR 4711  
Newman Rd – CR 4315  
Ferguson Rd – CR 4312  
Wells Rd – CR 4313  
Benson Rd – CR 4316  
Pope Rd – CR 4403  
Pine Valley Rd – CR 4411

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-418

**Item #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Harrison Country Road Condition Report as of September 1, 2024 for the Harrison County Road and Bridge Department. Exhibit B-3

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-419

**Item #4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the final payment for the Broce Broom that was authorized in FY 2024 on a rental purchase agreement for a 12 month contract. Exhibit B-4

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**Item C: Sheriff's Department:** Administrative Report given by Sheriff Fletcher:

No action to be taken --- concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population, also location of and turnover in prisoners. Exhibit C

**DATES: 8-7-2024 TO 9-3-2024**

Total Calls for Service **2401** Criminal Reports Taken **125**

Criminal Investigation Assigned Cases **39**

Arrest HCSO **72** (figure includes Deputies & booking Jailers)

Traffic Citations Issued **429** Mental **3**

Transport/Warrants Office **31** Transports

**6011** Mileage

Civil Process: Legal Documents Received **141**

42 Personal Service

13 Indictment Precepts served in Jail

9 Tax Postings

19 CCL/DC Postings

1 Harrison Central Appraisal District Tax Sales

Total Served **84**

Juror Notices **810**

Grand Juror Notices **0**

**9-4-2024 @ 9:17A.M Jail Population: 258**

**8-6-2024 to 9-3-2024 Contract Inmates**

**Marion County (6) US Marshall (23) Total 29**

Harrison County Sheriff's Office Fire Marshal & OSSF Division Activity Summary  
8-1-2024 to 08-31-2024

Citations: 02 Fire Inspections: 05  
Illegal Dumping Cases 08

Litter picked up 5,670 (cubic feet)

Structure Fires 06

Complaints 05

Notice of Violations 00

Citations 00

Inspections 18

Utility Hookups- Upshur Rural Electric 12

Utility Hookups- Panola-Harrison Electric 08

Single Family Permits Fee: \$360.00 25 = \$ 9,000.00  
Commercial: \$560.00 3 = \$ 1,680.00  
Commercial Permit renewal from 2023: \$560.00 1 = \$ 560.00  
Subdivision Review: \$ 50.00 0 = \$ 560.00  
Multifamily Permit Fee: \$560.00 0 = \$ 00.00  
Subdivision Review: \$ 50.00 0 = \$ 00.00

Total Money Collected: \$11,240.00

For the record: Judge Simms made correction in open for Commercial Permit Fees should be \$560.00.

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-420

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the billing agreement between Harrison County and East Texas Police Academy/Kilgore College for the training cost of regular/reserve officers, civilian employees, elected officials and county jailers. Exhibit C-1

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-421

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Memorandum of Understanding (MOU) between Harrison County and Our Rescue for a DataPilot X (1 Year) up to \$5,000.00 with mutual goals to collaborate on strategies, investigations, and technical assistance to rescue children and others from human trafficking. Exhibit C-2

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**Item D: Information Technology:**  
Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-422

**ITEM #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve to use funds from JP Technology Equipment to purchase three (3) OptiPlex Tower (Plus 2020) from Dell Technologies –Tx Dir –TSO – 3763 computers, at a total of \$4,001.37, paid from line item number – 300.695.4572.10 Technology Funds. Exhibit D-1

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**Item E: Treasurer:**

Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-423

**ITEM #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the donation of \$100 from Elex Medrano for deposit on rental of Gold Hall. Exhibit E-1

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**Item F: Purchasing:**

Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-424

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve to declare listed fixed assets as salvage and/or surplus and to appropriately dispose of said items. Exhibit F-1

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**Item G: New Business:**

**A. BUDGET ITEMS:**

1. Public Hearing – Proposed 2024-2025 Harrison County Budget  
Public Hearing Opened @ 9:42 A.M.  
Public Hearing Closed @ 9:43 A.M.

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2. Consideration and action regarding the adoption of the FY 2024-2025 Budget to include the following:

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Item #2a. Public Hearing – Proposed 2024-2025 Salaries, Expenses and other Allowances of Elected County Officials. Exhibit 2a



Public Hearing Opened @ 9:43 A.M.  
Public Hearing Closed @ 9:44 A.M.

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-425

Item #2b. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve setting of salaries, expenses, and other allowances of Elected County Officials for FY 2024-2025. Exhibit 2b

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Item #2c. Public Hearing – Proposed County Clerk's Record Archive Fee Plan 2024-2025.  
Exhibit 2c

Public Hearing Opened @ 9:45 A.M.  
Public Hearing Closed @ 9:45 A.M.

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-426

Item #2d. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the County Clerk's 2024-2025 Record Archive Fee Plan. Exhibit 2d

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Item #2e. Public Hearing – Proposed District Clerk's Record Technology Fee Plan 2024-2025.  
Exhibit 2e

Public Hearing Opened @ 9:46 A.M.  
Public Hearing Closed @ 9:46 A.M.

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-427

Item #2f. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the District Clerk's 2024-2025 Record Technology Fee Plan 2024-2025. Exhibit 2f

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-428

Item #2g. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Jurors for District and County Court, Grand Jurors, Door Bailiff and Grand Jury Commissioners for FY 2024-2025. Exhibit 2g

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-429

Item #2h. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Orders by the District Judge Brad Morin as follows: Exhibit 2h

1. Approval of Order setting salaries of County Auditor and Assistant Auditors
2. Approval of Order appointing District Court Reporter and setting of salary.
3. Approval of Order appointing District Court Bailiff and setting of salary

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-430

Item #2i. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the County Court at Law Judge Joe Black as follows: Exhibit 2i

1. Approval of Order appointing County Court at Law Bailiff and setting salary.
2. Approval of Order appointing County Court at Law Reporter and setting salary.

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-431

Item #3. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the adoption of the Harrison County Budget for FY 2024-2025. Exhibit G-4

**\*\*Voting in favor: Commissioner Hatfield, Commissioner Timmins, Commissioner Mauldin, Commissioner Ebarb and Judge Chad Sims\*\*  
Motion passed 5-0**

Item #4. Public Hearing – Discussion on Tax Increase for FY 2024-2025. Exhibit 4  
Public Hearing Opened @ 9:50 A.M.  
Public Hearing Closed @ 9:51 A.M.

**For the record: Judge Sims commented the tax Rate will raise about \$200,000,000 more than last year which is just over 7 percent increase from last year's budget. And also in this notice that tax revenue raised for new properties that were added to the tax rolls which will bring in just over \$39,000 dollars this year.**

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-432

Item #5 **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to adopt and set Ad Valorem Tax Rate for Harrison County FY 2024-2025. Exhibit 5

**For the record: This tax rate will be the new proposed tax rate. Which is .3556 per \$100 evaluation to fund the Counties fiscal year budget for 2024-2025.**

**\*\*Voting in favor: Commissioner Hatfield, Commissioner Timmins, Commissioner Mauldin, Commissioner Ebarb and Judge Chad Sims\*\*  
Motion passed 5-0**

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-433

Item #6 **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to ratify property tax collection increase of \$2,320,854.00 for FY 2024-2025. Exhibit 6

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Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-434

Item #7 **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to establish the 2024-2025 annual employment positions and compensation for County employees. Exhibit 7

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-435

Item #8 **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve of setting fees to be collected by the County Clerk and District Clerk for FY 2024-2025 that are not mandated by statute. Exhibit 8

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**B. New Business:**

Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-436

1. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the setting of Sheriff's & Constable's fees for 2025. Exhibit B-1

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-437

2. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Resolution setting the FY 2024-2025 Regular Term of Court for the Harrison County Commissioners' Court and approval of dates for Regular Meetings of the Commissioner' Court October 1, 2024 through September 30, 2025. Exhibit B-2

**For the record: Judge reminded the court that they normally meet every other Tuesday, but next year during August and September they are scheduled to meet every Tuesday. New State code for Budget requires the court to meet every Tuesday. If they have nothing scheduled Judge Sims will post a notice that nothing is scheduled.**

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-438

3. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Holiday Schedule October 1, 2024 through September 30, 2025. Exhibit B-3

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-439

4. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Grant Agreement Rural Law Enforcement Salary Assistance Program, Award #LA-000000702 (SB 22), between the Texas Comptroller of Public Accounts and Harrison County in the amount of \$275,000 for the purpose of funding the Criminal District Attorney Grant FY25. Exhibit B-4

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-440

5. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the ratification of the non-renewal of the agreement with SteamLink Software Inc., regarding AmpliFund. Exhibit B-5

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-441

6. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the TxDOT Airport Project M2519MARS Agreement regarding the Routine Airport Maintenance Program-(RAMP). Exhibit B-6

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Motioned by Comm. Mauldin  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-442

7. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the request by Gum Springs WSC for the sponsorship of Gum Spring WSC for the TxCDBG for the 2025-2026 funding cycle. Exhibit B-7

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Motioned by Comm. Mauldin  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-443

8. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the resolution of the Commissioners Court of Harrison County, Texas selecting a grant administration firm to assist the County with the submittal of an application for funding and administration of a contract, if awarded, from the Texas Department of Agriculture (TDA) for

the 2025/2026 Texas Community Block Grant Program- Community Development Fund (CDB-CD) on behalf of Gum Springs Water Supply Corporation (WSC). Exhibit B-8

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-444

9. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the agreement for an Easy Ice Machine Lease Agreement to be placed at the Extension Office, with their invoices to be split between the Extension Office using line item 100.665.4572.65 and the Sheriff's Department using line item 100.561.4572.45. Exhibit B-9

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**ADJOURNMENT:**

**With no further business to come before the Court for consideration and action, the motion was made by Commissioner Timmins and seconded by Commissioner Mauldin to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:05 a.m.**

ATTEST:  
  
Elizabeth James, County Clerk  
Harrison County, Texas

Date: September 17, 2024



**County Judge  
Harrison County**

#1 Peter Whetstone Square, Room 314  
Marshall, Texas 75670  
903-935-8401  
903-935-4853 Fax  
Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2024 SEP -6 AM 9:39

CLERK OF COURTS  
HARRISON COUNTY TEXAS

BY: *SB* DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 10<sup>th</sup> day of September, 2024 in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas,** at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

**INVOCATION**

**PLEDGE OF ALLEGIANCE:**

**AMERICAN FLAG**

**TEXAS FLAG:** "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

**ANNOUNCEMENTS:**

**PUBLIC COMMENTS - AGENDA ITEMS ONLY**

**DECLARE A QUORUM PRESENT:**

**CALL TO ORDER:**



## AGENDA

### A. AUDITOR:

#### Administrative Report: No action to be taken – Submission of financial reports

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for August 30, 2024.
4. Consideration and action to approve incremental funds received from the Texas Eastern 911 donation approved in Commissioner's Court on July 19, 2024.
5. Consideration and action to accept, certify new revenue and approve a Budget Amendment pursuant to LGC 111.0108 for donation received by Harrison County for the Sheriff's Office.
6. Consideration and action to approve a Budget Amendment pursuant to LGC Sec 111.0106. SPECIAL BUDGET FOR GRANT OR AID MONEY. "The county auditor or the county judge in a county that does not have a county audition shall certify to the Commissioner's Court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose."
7. Sec 111.0108 – SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR. The county auditor or the county judge in a county that does not have a county auditor shall certify to the Commissioner's Court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or any of its intended purposes.
8. Consideration and action to accept, certify new revenue and approve a Budget Amendment pursuant to LGC 111.011 for the payment by Harrison County for the Road and Bridge Department for equipment purchases (\$57,968.00) and truck repair and parts (\$41,265.21).

### B. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken – Concerning status of construction, maintenance and repairs of county roads, bridges, and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Etex Telephone Coop.	Huffman Rd – CR 4412
Etex Telephone Coop.	Ora Asa Johnson Rd – CR 4711
Etex Telephone Coop.	Newman Rd – CR 4315
Etex Telephone Coop.	Ferguson Rd – CR 4312

Etex Telephone Coop.  
Etex Telephone Coop.  
Etex Telephone Coop.  
Etex Telephone Coop.

Wells Rd – CR 4313  
Benson Rd – CR 4316  
Pope Rd – CR 4403  
Pine Valley Rd – CR 4411

3. Consideration and approval of the “Harrison County Road Condition Report” as of September 1, 2024 for the Harrison County Road and Bridge Department.
4. Consideration and action to approve the final payment for the Broce Broom that was authorized in FY 2024 on a rental purchase agreement for a 12 month contract.

**C. SHERIFF'S DEPARTMENT:**

**Administrative Report: No action to be taken** – Concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and approval to accept a billing agreement between Harrison County and East Texas Police Academy/Kilgore College for the training cost of: regular/reserve officers, civilian employees, elected officials and county jailers.
2. Consideration and approval of Memorandum of Understanding (MOU) between Harrison County and Our Rescue for a DataPilot X (1 Year) up to \$5,000.00 with mutual goals to collaborate on strategies, investigations, and technical assistance to rescue children and others from human trafficking.

**D. INFORMATION TECHNOLOGY:**

1. Consideration and approval to use funds from JP Technology Equipment to purchase three (3) OptiPlex Tower (Plus 2020) from Dell Technologies – Tx Dir – TSO – 3763 computers, at a total of \$4,001.37, paid from line item number – 300.695.4572.10 Technology Funds.

**E. TREASURER:**

1. Consideration and approval to accept donation of \$100 from Elex Medrano for deposit on rental of Gold Hall.

**F. PURCHASING:**

1. Consideration and approval to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items.

**G. NEW BUSINESS:**

**A. BUDGET ITEMS:**

1. PUBLIC HEARING - Proposed 2024-2025 Harrison County Budget
2. Consideration and action regarding the adoption of the FY 2024-2025 Budget to include the following:

- a. PUBLIC HEARING - Proposed 2024-2025 Salaries, Expenses and other Allowances of Elected County Officials.
- b. Setting of salaries, expenses, and other allowances of Elected County Officials for FY 2024-2025.
- c. PUBLIC HEARING - Proposed County Clerk's Record Archive Fee Plan 2024-2025.
- d. Approval of County Clerk's 2024-2025 Record Archive Fee Plan.
- e. PUBLIC HEARING - Proposed District Clerk's Records Technology Plan 2024-2025
- f. Approval of District Clerk's 2024-2025 Records Technology Plan.
- g. Setting of pay for Jurors for District and County Court, Grand Jurors, Door Bailiff and Grand Jury Commissioners for FY 2024-2025.
- h. Approval of Orders by the District Judge, Brad Morin as follows:
  1. Approval of Order Setting Salaries of County Auditor and Assistant Auditors
  2. Approval of Order appointing District Court Reporter and setting of salary.
  3. Approval of Order appointing District Court Bailiff and setting of salary.
- i. Approval of Orders by the County Court at Law Judge Joe Black as follows:
  1. Approval of Order appointing County Court at Law Bailiff and setting salary.
  2. Approval of Order appointing County Court at Law Reporter and setting alary.
3. Consideration and action regarding the adoption of the Harrison County Budget for FY 2024-2025.
4. PUBLIC HEARING - discussion on Tax Increase for FY 2024-2025.
5. Consideration and action to take a record vote to adopt and set Ad Valorem Tax Rate for Harrison County FY 2024-2025.
6. Consideration and action to ratify property tax collection increase of **\$2,320,854.00** for FY 2024-2025.
7. Consideration and approval of action to establish the 2024-2025 annual employment positions and compensation for county employees.
8. Consideration and approval of setting fees to be collected by the County Clerk and District Clerk for FY 2024-2025 that are not mandated by statute.

**B. NEW BUSINESS:**

1. Consideration and approval of setting Sheriff's & Constable's fees for 2025.

2. Consideration and approval of the Resolution setting the FY 2024-2025 Regular Term of Court for the Harrison County Commissioners' Court and approval of Dates for Regular Meetings of the Commissioner' Court October 1, 2024 through September 30, 2025.
3. Consideration and approval of the Harrison County Holiday Schedule October 1, 2024 through September 30, 2025.
4. Consideration and action regarding the approval of the Grant Agreement Rural Law Enforcement Salary Assistance Program, Award #IA-0000000702 (SB 22), between the Texas Comptroller of Public Accounts and Harrison County in the amount of \$275,000 for the purpose of funding the Criminal District Attorney Grant FY25.
5. Consideration and action regarding the approval of the Ratification of the non-renewal of the agreement with SteamLink Software Inc., regarding AmpliFund.
6. Consideration and action regarding the approval of the TxDOT Airport Project M2519MARS Agreement regarding the Routine Airport Maintenance Program – (RAMP).
7. Consideration and action approving the request by Gum Springs WSC for the sponsorship of Gum Spring WSC for the TxCDBG for the 2025-2026 funding cycle.
8. Consideration and action regarding the approval of the resolution of the Commissioners Court of Harrison County, Texas, selecting a grant administration firm to assist the county with the submittal of an application for funding and administration of a contact, if awarded, from the Texas Department of Agriculture (TDA) for the 2025/2026 Texas Community Block Grant Program – Community Development Fund (CDBG-CD) on behalf of Gum Springs Water Supply Corporation (WSC).
9. Consideration and approval of the agreement for an Easy Ice Machine Lease Agreement to be placed at the Extension Office, with their invoices to be split between the Extension Office using line item 100.665.4572.65 and the Sheriff's Department using line item 100.561.4572.45.

**ADJOURN**

*Chad Sims*

CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: September 6, 2024

COUNTY CLERK  
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

*Jammy Black*

The seal of Harrison County, Texas, is circular with a five-pointed star in the center. The words "HARRISON COUNTY TEXAS" are written around the perimeter of the seal.